

OFFICE OF THE CHAPTER 13 TRUSTEE

CRAIG SHOPNECK, TRUSTEE

For Cases Filed Under Chapter 13 in the United States Bankruptcy Court
Northern District of Ohio – Eastern Division

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To: Chapter 13 Attorneys
From: Craig Shopneck, Chapter 13 Trustee
Date: August, 2010
Re: Revision on Items to Submit to the Trustee When Filing a Chapter 13
Bankruptcy

In the past I have regularly required debtors to provide a copy of **motor vehicle titles** (or lease agreements) along with proof of motor vehicle **insurance**. In addition, a **Declaration of Compliance** regarding domestic support obligations and prior years' tax returns needed to be filed with court prior to confirmation.

Effective immediately, these items will no longer be required in every case.

Vehicle titles, lease agreements and evidence of insurance will be requested on a case-by-case basis if needed for the proper analysis and administration of the Chapter 13 bankruptcy.

Questions regarding domestic support obligations and filing of required tax returns are now incorporated into the Meeting of Creditors. If additional representations or documentation is needed such as evidence that a Debtor is current with post-petition child support payments, either a request for the information will be made to counsel or the item will appear in the Trustee's Objection to Confirmation.

Please feel free to contact me if you have any questions.